

Ramsey County Workforce Investment Board
Youth Council Meeting

August 26, 2010

Members Present

Doug Hubbard
David MacKenzie
Dale Maristuen
Gwen Peterson
Gerald Settles
Jody Yungers

Members Absent

Billy Collins EA
Sheldon Jensen
Kathy Kittel EA
Rick Polanski
Dean Shawbold

Staff/Guests Present

Mary Dahlquist, WIB Member
Mary Jo Gardner, WIB Staff
Dwayne Green, Workforce Solutions
Kate Raleigh, WIB Staff
Terry Zurn, Workforce Solutions

Call to Order

Doug Hubbard, Acting Chair, called the meeting to order at 3:37 pm.

Approve July Minutes

Motion made by Jody Yungers with second by Doug Hubbard to approve the July minutes as presented.

Motion carried.

Approve Outreach to Schools Program Application

Dwayne Green presented the grant application for the Outreach to Schools Program. The application is for a \$10,000 grant from DEED to support the program, which places college students in local high schools as guidance counselor interns. This is the fourth year for this program in Ramsey County with interns again working at Johnson High School and GAP, utilizing the same interns from last year. The interns are both past participants of the YouthLEAD program and guide students to a wide variety of post-high school options, including college, technical school, military, careers, etc. DEED requires the plan be approved by the Youth Council prior to submission.

Motion made by Doug Hubbard with second by Dale Maristuen to approve the Outreach to Schools Program application as presented.

Motion carried.

Approve Request for Proposals

Terry Zurn presented the Request for Proposal (RFP) for YouthLEAD service providers beginning April 1, 2011. Members who may consider submitting a proposal were asked to recuse themselves from the discussion- no such members were present. Jody Yungers, Doug Hubbard and Mary Jo Gardner worked with Workforce Solutions staff to prepare the RFP, making updates to the last RFP issued. Dwayne Green, Doug Hubbard and Jody Yungers contributed to the presentation of changes made to the RFP developed five years ago. Youth Council members discussed different elements of the RFP. Mary Jo asked members to review the Youth Council and County priorities on Attachment H.

The RFP will go to the WIB's Executive Committee and the Ramsey County Board meetings in September.

Motion made by Jody Yungers with second by Dale Maristuen to accept the RFP as discussed.

Motion carried.

The Council discussed the RFP evaluation team, which will include six to eight individuals from the Youth Council, WIB, other Workforce Service Areas, etc. Two WIB members have agreed to be on the evaluation team. Doug and Jody volunteered to serve on the team but would like to give other members the opportunity to do so first. There was a discussion on the rating process. Terry requested the Youth Council Chair and another Youth Council member present the RFP at the Ramsey County Board meeting on September 21 at 9am. The RFP will

be released on October 12 and proposals will be due back by November 19; recommendations of the evaluation team need to be made by December 10.

Motion made by Doug Hubbard with second by Dale Maristuen to target up to four people from the Youth Council as raters on the evaluation team and to encourage up to four additional non-Youth Council members to serve as raters.

Motion carried.

Legislative Update Follow-Up

The County has started their legislative work for this year and includes Building Lives as a County priority, asking again for \$1M to serve 200-250 at-risk and adjudicated youth. It would be good for the Youth Council to reach out to legislators, commissioners, the Governor, etc. to advocate for these funds.

Motion made by Doug Hubbard with second by Jody Yungers to support the County's pursuit of funding for Building Lives.

Motion carried.

December Meeting Date

Members were reminded that the December Youth Council meeting is scheduled for December 16 due to the holidays.

There is a conflict with the September meeting date. Members discussed the Youth Council work plan and what could be accomplished in September. All present agreed to reschedule the September meeting from the 23 to the 16 and discuss the work plan goal to "Connect Youth with Opportunities to Learn about Career Options." Members suggested having representatives from the five school districts come to discuss this topic. WIB staff will send a query to those members not present to see if the 16 is a viable meeting date. This meeting can be used to format the discussion on this topic in order to focus the conversation around the goal.

Adjourn

Motion made by Dale Maristuen with second by Doug Hubbard to adjourn the meeting at 5:04pm.

Motion carried.

Next Meeting: September 16