

Ramsey County Workforce Investment Board  
**Youth Council Meeting**

May 25, 2006

**Members Present**

Billy Collins  
Kirk Hayes  
Allen Hester  
Doug Hubbard  
Sheldon Jensen  
Dale Maristuen  
Rick Polanski  
Dean Shawbold  
Noke Sivoravong  
Jody Yungers

**Members Absent**

Traci Gauer EA  
Abe Hassan  
Peter Jessen-Howard EA  
David MacKenzie EA  
Barb Reindl EA  
Melissa Woods

**Staff/Guests Present**

Mary Jo Gardner, WIB CEO  
Terry Zurn, Workforce Solutions  
Allan Ige, Workforce Solutions  
Lindsey Wolfe, Rehabilitation Services

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**Call to Order**

Doug Hubbard called the Youth Council meeting to order at 3:09 p.m.

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**Approve Minutes from February 23 Meeting**

**Motion** made by Doug Hubbard and seconded by Sheldon Jensen to approve the meetings minutes from March 23.

**Motion carried.**

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**Update on Building Lives Funding**

The ad hoc committee for Building Lives Funding met to discuss how to obtain sustainable funding for the program. Several grants have been recognized though issues of sustainability still exist. The subcommittee also discussed the possibility of taking a legislative approach to support Building Lives. They are currently in process of formulating a game plan to identify key players within the House and Senate Committees, as well as gaining support from both the City and the County Commissioners. Additionally, they are also in process of putting together the key talking points including the key aspects are of the program and successes, the best practices and how to duplicate the program statewide to benefit all WorkForce Centers. The next goal is to bring a formal proposal to the Youth Council for endorsement in June. In July, it will be brought to the WIB Executive Committee for review and in August go to the full WIB for approval.

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**Update on Project C3**

Jody provided a Resource Mapping Project Update hand out. In 2003 to 2004 the Youth Council hired a summer intern to assist with assessments. The results of the first assessment showed that clear definitions of what was meant by Adult Mentoring, Youth Summer Employment, and Occupational Developmental were not provided. Definitions were created resulting in the creation of the Community Resource Map consisting of 125 organizations. The committee then presented the data to the Youth Council and the WIB, interest was expressed to continue support and advance the work previously done by the Youth Council. The Resource Mapping Subcommittee met with Shauna McDonald, National Project Manager for Parent Advocacy Coalition for Education Rights (Pacer Center), following her presentation to the Youth Council on March 23, 2006. They provided an update on Project C3:

- Second phase of the C3 Project funding has been cut from the Federal funding, however, DEED and the MN Dept. of Ed. and MN Dept. of Human Services are supporting this effort and have allocated money in their budgets to continue the efforts of the Resource Mapping project.
  - The Resource Mapping tool is owned by DEED and DEED is committed to sustaining the website.
- Jody discussed the Committee's recommendations of working in partnership with Pacer Center and DEED on advancing Project C3's efforts.
1. Instead of updating our current resource list, work in partnership with Pacer Center and DEED on advancing Project C3's efforts.

2. To support this effort, the Youth Council will do the following:
  - a) Contact current organizations on our list and have them register and update their organization on the C3 list serve.
  - b) Review current list and identify agencies not listed, which should be, and make assignments to make personal contact to register organizations on the C3 list serve.
  - c) Commit to review list annually and make contact notifications to list members (electronically).
  - d) Utilize the reporting element of the system C3online.org to inquire about resources.

Goal to have Youth Council approve recommendations #1 and #2.

**Move to Approve** made by Dean Shawbold with second by Kirk Hayes.

**Motion Carried**

Discussion of using services of interns as well as exploring avenues of raising money such as fundraising took place. Rick Polanski and Dean Shawbold offered to be on the C3 committee.

**Motion on floor to approve** made by Dean Shawbold with second by Kirk Hayes to approve the recommendations regarding the C3 project and Resource Mapping. All in attendance understood motion and were in favor. None were opposed or raised objections.

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**Update on MYP and WIA Funding**

Terry Zurn discussed the budget and stated that he has not yet received the final allocations. He shared that Ramsey County will experience an 18.3% decrease in funding resulting in approximately \$200,000. As of July 1, 2006 MYP will receive the same amount as last year, \$322,000 overall resulting in a decrease of \$200,000. Final update will be received in July. The group discussed that most of the impact from the cuts will affect the auxiliary services. Allocations will most likely go to existing vendors, WF Solutions and then will look into others with the remaining funds. Workforce Solutions will be able to serve the same number of youth as last year overall, but the number will not increase. Terry explains that there are Federal and State cuts across the board. Adult WIA will experience a decrease of 20% and Dislocated Worker Program will experience a 17% decrease

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**Update on Long Range Plan**

Tabled due to time restraints.

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**Open Forum**

Doug Hubbard made several announcements

1. Next month election for Vice Chair for Youth Council will take place.
  - a. Kirk will take over the next Chair, but a Chair Elect is needed. Nominations are encouraged at this time.
  - b. Questioned if YC requires or prefers Chair be a member of WIB. Mary Jo Gardner will look into this.
2. CDBG: A recent meeting with the County and City on the CDBG funds did not provide a resolution to the issue. The WIB maintains a neutral position on the subject however, would like the issue to come to a conclusion.
3. The Vern Vick Memorial Award
  - a. Doug Hubbard provided a hand out of the Selection Criteria for the Karl Neid award. This document could be used to create a more formal process for the Vern Vick Award. A need to create an ad hoc committee to decide how to put this effort forward was identified. E-mails will be sent to invite people to be apart of the committee.
  - b. Protocol
    - i. Youth Council to recommend a nominee
    - ii. WIB board to approve the nomination or send it back
  - c. 2006 Nominations - Jody Yungers and Dean Shawbold

- d. To be decided at a future meeting - Do we continue to nominate other candidates for 2006 or wait until 2007?

Terry Zurn informed committee of events

1. Tri-State Peer to Peer Youth Forum on August 23, 2006 located in Rochester, MN. This will be an informal Youth Council roundtable. Terry suggested that it would be good to have at least 1 member of Ramsey Counter Youth Council attend. If someone would like to volunteer they can let Mary Jo or Kate know.
2. Youth Lead Recognition Event will be held on June 20, 2006 from 4 pm – 7 pm at Harriet Island. This event is in honor of youth who have made successes and significant strides. Youth are encouraged to invite family, teachers, employers or others who have made an impact on youth life. Vendors are encouraged to attend. Catered dinner will be provided. Event will be co-sponsored by WF Solutions and HIRED.  
4:00pm – 5:00pm: Social Hour  
5:00pm – 6:00pm: Dinner  
6:00pm – 7:00pm: Award Ceremony/Prize Drawings
3. The new Youth Lead brochures were released. The brochure features work of a local artist and HIRED employee, Donald Walker. The brochure was created by a youth in the program, Josh.
4. Project Homeless will be held on June 19, 2006 located at the St. Paul Armory. This event will provide a direct connection between the homeless/near homeless and their needs. Volunteers and employers are needed to attend. Goods, space and services are all being donated.

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**Adjourn**

**Motion** made by Doug Hubbard with second by Rick Polanski to adjourn the meeting at 4:29 p.m.

**Motion carried.**

**Next Meeting:** June 22, North Saint Paul WorkForce Center