

Ramsey County Workforce Investment Board  
**Youth Council Meeting**

**January 12, 2006**

**Minutes<sup>1</sup>**

**Members Present**

Billy Collins  
Abe Hassan  
Kirk Hayes  
Doug Hubbard  
Allen Hester  
Sheldon Jensen  
Peter Jessen-Howard  
David MacKenzie  
Dale Maristuen  
Rick Polanski  
Barb Reindl Pjevach  
Noke Sivoravong  
Jody Yungers

**Members Absent**

Traci Gauer EA  
Tim Lynch  
Dean Shawbold EA  
Melissa Woods

**Staff/Guests Present**

Mary Jo Gardner, WIB CEO  
Kate Bates, WIB Staff  
Terry Zurn, Workforce Solutions  
Dwayne Green, Workforce Solutions  
Allan Ige, Workforce Solutions  
Patricia Brady, Workforce Solutions

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**Call to Order**

Doug Hubbard, Chair, called session to order at 3:32 p.m.

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**Approve Minutes from December 15 Meeting**

**Motion** made by Sheldon Jensen with second by David MacKenzie to approve the meeting minutes from December 15 as presented.

**Motion carried**

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**Request for Youth Plan Volunteers**

Every year Workforce Solutions submits a plan to the state on the youth programs. Terry and Allan will be going through the changes to the plan and are looking for a few volunteers to assist them. Dave MacKenzie, Peter Jessen-Howard and Rick Polanski volunteered to help.

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**Approve YouthLEAD Service Providers**

Doug Hubbard went through the procedure and process for choosing new service providers for the youth programs, and consequently for spending the WIA funds associated with this program. Also discussed was the conflict of interest policy of the WIB/Youth Council. Any members who could gain financially from the selection of any of the proposed service providers are asked to abstain from voting.

The main goals of the RFP were to develop the capacity of community groups and to serve more youth by leveraging community resources. Eleven proposals were submitted by community organizations and reviewed and rated by the evaluation team of eight members in December and January. These proposals are confidential until the contracts are in place for the selected providers. The applicant organizations were: HIRED, SPPS, GAP, EAC, Goodwill-Easter Seals, YWCA, Lao Family Community, TreeTrust, Harmony, Hmong Cultural Center and Lifelong Mentoring. The total request from the 11 proposals was for \$2.5 million, though only \$650K is available. Ideally with the new program more youth will be served at a lower cost per youth. The County Manager will negotiate with those selected organizations to ensure the amount awarded is in line with the youth programs budget. The evaluation committee recommended the following groups be awarded contracts: HIRED, GAP, EAC, and YWCA.

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<sup>1</sup> This document is available in alternate formats upon request

**Motion** made by Kirk Hayes with second by Al Hester to approve the four recommended organizations as YouthLEAD service providers.

**Motion carried**

Billy Collins and Abe Hassan abstained.

Terry Zurn, Dwayne Green, Allan Ige and Jim Zentner were thanked for all of their work on developing the RFP.

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**Open Forum**

The January 26<sup>th</sup> Youth Council meeting will be canceled.

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**Adjourn**

**Motion** made by Sheldon Jensen with second by Abe Hassan to adjourn the meeting at 4:24 p.m.

**Motion carried.**

**Next Meeting:** February 23, North Saint Paul WorkForce Center