



RAMSEY COUNTY WORKFORCE INVESTMENT BOARD

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**Minutes
General Membership Meeting
April 5, 2001**

I. Call to Order/ Agenda Review

The meeting was called to order at 1:00 p.m. by Doug Cropper, Chair. Doug mentioned that plans for future meetings are to spend one-half of the meeting time on compliance issues and one-half on strategic planning.

II. Approval of Minutes

The minutes of the February 1 meeting were approved as written.

III. Committee Reports (Consent Agenda)

Executive Committee

Motion was made by Tom Macy and seconded to ratify and approve the Executive Committee's March 23, 2001 approval of the WIA 2001 Adult and Dislocated Worker Local Plan Update.

Discussion was held. Question was raised if the Strategic Planning Committee is going to continue its work. Patricia Brady responded that a number of members were not satisfied with John Metcalf as facilitator so plans are to replace him. The Executive Committee will be interviewing three consultants and selecting one at its next meeting on April 20: Bob McPherson (recommended by Doug Cropper), Merriam Hanson (recommended by Commission Jan Wiessener), and Louise Harris (recommended by Rich Krohn).

Once the facilitator is hired, the Strategic Planning Committee will have the same role as before.

Motion carried

Youth Council

Shelley Vang, a senior at Harding High School was introduced. Shelley is a Saint Paul Public Schools, Center for Employment and Training (CET) youth participant placed by CET in an internship at Good Samaritan Hospital. CET is also helping her to enroll at Century College; Aquanetta Anderson is her case manager.

In response to questions raised, Shelley reported that she works 20 hours a pay period and earns \$6.76 per hour.

Motion was made by Vern Vick and seconded by Tom Macy to ratify and approve the WIA/MYP Annual Youth Plan that was approved by the Youth Council on March 22 and the Executive Committee on March 23, 2001.

Discussion was held:

- Question was raised on the inconsistency in administration costs for MYP (15%) and CDBG (10%). Vern Vick and Harriet Horwath explained that these are due to differences in program requirements and administration needs.
- The need to leverage money for urban and suburban youth programming was emphasized. It was pointed out that the WIB served more kids in the past and that it now needs to do things differently. Jay Zack asked the Youth Council to take on this issue.
- Question was raised on how this year's funding compares to last year. Harriet responded that 5% more funding was received this year.
- Question was raised if services to suburban youth were adequate. Response was that additional funding received this year was directed to suburban area youth.

Motion carried

Budget Operations

Tom Macy mentioned that a Request for Proposal for adult service providers will be issued April 6 and asked for volunteers from the Budget/Operations Committee to participate in the review process prior to May 18. If you are interested in volunteering, please call Tom at 651/649-5705.

IV. Meeting Refreshments

Doug thanked Rich Krohn for hosting today's meeting and asked for a volunteer to host the June meeting; Shelley Rose volunteered.

V. Director's Report

Ginnee Engberg and Terry Zurn reviewed the *Director's Report* dated April 5, 2001 which covered information on the Department's funding streams; this information was presented previously to the Budget/Operation's Committee.

- Question was raised if information on the number of employers being served is being tracked. Patricia Brady responded that she is uncertain if we can track that information at this time but that the Employer's Services Unit will look into it.
- Members felt it would be helpful for staff to provide information on prior years as well for comparison purposes. Patricia Brady responded that this might be difficult to do this year because of the consolidation effort but that comparative information will be available in the future.

VI. WIB Members' Presentations

The following WIB members gave a brief presentation on their organization and their aspirations for the future of the WIB:

- Doug Cropper, HealthEast
- Jan Curtis, Printing Industry of Minnesota
- Marcia Fink, Saint Paul Area Chamber of Commerce
- Jean Hammink, Community Employment Partnership
- Kirk Hayes, Ramsey Action Programs
- Larry Litecky, Century College

- Lorrie Louder, Saint Paul Port Authority
- Shelley Rose, LogIn, Inc.
- Donovan Schwichtenberg, Saint Paul Technical College
- Jim Smith, Catholic Charities
- Ellen Watters, Midway Chamber of Commerce

VII. Adjournment

The meeting was adjourned at 3:20 p.m.

Next meeting:

Thursday, May 3, 2001

1:00 to 3:00 p.m.

North Saint Paul Community Center

2290 1st Street North

Members Present

Patricia Brady
 Doug Cropper
 Jan Curtis
 Marcia Fink
 Jean Hammink
 Dick Hanson
 Kirk Hayes
 Eng Herr
 Paul Huot
 Sheldon Jensen
 Richard Krohn
 Larry Litecky
 Kevin Locke
 Lorrie Louder
 Bill Lynch
 Tom Macy
 Rolf Middleton
 John Mohr
 Melissa Osborne
 Michelle Ott
 Shelley Rose
 Marre Jo Sager

Rich Schoenthaler
 Donovan Schwichtenberg
 Jim Smith
 Vern Vick
 Ellen Watters
 Jan Wiessner
 Jay Zack

Members Absent

Jerry Blakey
 Mary Brunkow
 Mike Chanaka
 Joy Evangelist
 Shelly Franz
 Jon Gutzmann
 Henry Louis
 Dianne Johnson
 Shar Knutson
 Harry Melander
 Cecelia Smith
 Gail Stremel
 Charlotte Strong
 Jerry Uribe

Joy Wise-Davis

Guests

Aquanetta Anderson
 (CET)
 Kevin Burns (CET)
 Todd Graham (MDES)
 Gene Haselmann (Ass't to
 Commissioner Rettman)
 Carol Humble (Century
 College)
 Kyle Uphoff (MDES)
 Shelley Vang (Youth
 Participant)

Staff

Kathy Diebel
 Ginnee Engberg
 Harriet Horwath
 Kathy Korf
 Nancy Minion
 Terry Zurn