

Ramsey County Workforce Investment Board  
**Executive Committee**

February 17, 2010  
**Minutes**

**Committee Members Present**

Robert de la Vega  
Butch Howard  
Doug Hubbard  
Robert Morse  
Mary Russell  
Dan Strittmater

**Members Absent**

Craig Anderson EA  
Patricia Brady EA  
David MacKenzie EA

**Staff/Guests Present**

Mike Chanaka, FWIB Chair  
Mary Jo Gardner, WIB CEO  
Kate Raleigh, WIB Staff

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**Call to Order**

The meeting was called to order at 11:38 am.

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**Approve Consent Agenda**

- Approve January Minutes
- Accept January Financial Report

**Motion** made by Bob de la Vega with second by Butch Howard to approve the consent agenda as presented.

**Motion carried.**

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**Grant Status**

GWDC Collaborative Grant/FastTRAC Grant

Between the Governor's Workforce Development Council (GWDC) grant, the FastTRAC grant, and tuition support from community-based organizations, the WIB's healthcare initiative is fully funded. A report was due to the legislature on February 17 outlining the progress made with the GWDC grant; this report was submitted on February 3. If the WIB needs to respond to the legislature in person regarding this project, members will be informed.

The funds from these grants are sent to the County (Workforce Solutions). Per the new Partnership Agreement between the WIB and Ramsey County, the County is handling the accounting for the Healthcare Initiative. Prior practice was that the County would send the funds over to the FWIB who then paid out partners. Workforce Solutions, the County and the WIB are working together to ensure the new process is implemented well.

Members requested staff develop a report that outlines grant funds received and expensed. Doug Hubbard, WIB Treasurer, will work with staff on this.

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**ARRA Funding/Sustainable Funding for the WIB**

Members discussed the possible ARRA funds coming to the FWIB from the County, and the larger issue of long-term sustainability for the WIB. Robert Morse requested a follow-up with Workforce Solutions regarding his comments at the January meeting that the WIB receive additional WIA funds in place of \$48k in ARRA funding. Members discussed other options to explore for sustainability and discussed increasing the WIB's oversight role. This role was discussed by the WIB membership throughout the strategic planning process in 2009. It was also referred to as an action to pursue at the February WIB meeting.

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**Other**

None.

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**Adjourn**

**Motion** made by Robert Morse with second by Dan Strittmater to adjourn the meeting at 1:12 pm.

**Motion carried.**

Next meeting: March 19, 2010