

Ramsey County Workforce Investment Board
Executive Committee

November 20, 2009
Minutes

Committee Members Present

Robert de la Vega
Butch Howard
Doug Hubbard
Robert Morse
Mary Russell
Dan Strittmater

Members Absent

Craig Anderson EA
Patricia Brady EA
Dave MacKenzie EA

Staff/Guests Present

Mary Jo Gardner, WIB CEO
Carli Stark, WIB Staff

Call to Order

The meeting was called to order at 9:09 a.m.

Approve Consent Agenda

- Approve October Minutes
- Accept October Financial Report

Motion made by Doug Hubbard with second by Butch Howard to approve the consent agenda as presented.
Motion carried.

Accept WIB 2009 Accomplishments

Motion made by Doug Hubbard with second by Dan Strittmater to accept the WIB 2009 Accomplishment with additional information regarding the Healthcare Initiative and the demographics of the participants.
Motion carried.

Administrative Update

The 403(b) Plan has been approved electronically by the Friends of the WIB.

The State of Minnesota is requiring the WIB to increase its insurance liability coverage in order to renew the lease. This will add \$750.00 in yearly insurance costs to the WIB's budget.

The Ramsey County Workforce Center- North Saint Paul will be experiencing renovations in December. Because of this, WIB Staff may be working from a different location. More information will be provided at a later date.

Partnership Agreement Next Steps

The Partnership Agreement will expire as of December 31, 2009. Language in the agreement has not been finalized and the plan will expire before action takes place. Follow up actions were suggested for forward movement.

Approve 2010 Operating Budget

Motion made by Doug Hubbard with second by Butch Howard to approve the 2010 Operating Budget the proposed adjustments to the Innovators Expense and Insurance lines.
Motion carried.

WIA Funds are being distributed on a different cycle than past years so the budget reflects a net loss in 2009 that will be corrected in 2010.

2010 Annual Planning

2010 Annual Planning is being discussed in committee meetings and will be on the agenda at the December WIB meeting. The work plans will be presented to the Executive Committee for approval at the January meeting and the full WIB at the February meeting.

Determine December Meeting Date

The December meeting will take place on December 18 from 9:00-10:30 a.m at Bremer Bank, Maplewood. Directions will be sent out with the pre-reading.

Other

Members discussed the employee review process.

Adjourn

Motion made by Bob Morse with second by Dan Strittmater to adjourn the meeting at 10:55 p.m.

Motion carried.

Next meeting: December 18, 9:00-10:30 a.m.