

Ramsey County Workforce Investment Board  
**Executive Committee**

December 19, 2008

**Minutes**

**WIB Members Present**

Patricia Brady  
Bob Morse  
Paul Nelson  
Mary Russell

**Members Absent**

Craig Anderson EA  
Amy Brenengen EA  
Kirk Hayes EA  
Butch Howard  
Doug Hubbard

**Staff/Guests Present**

Robert de la Vega, WIB member  
Mary Jo Gardner, WIB CEO  
Kate Raleigh, WIB Staff

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**Call to Order**

A quorum was not reached and all motions will be sent out electronically to members for final approval. The meeting was called to order at 9:12 a.m.

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**Approve Minutes from November Meeting**

**Motion** made by Patricia Brady with second by Paul Nelson to approve the minutes from the November meeting as presented.

**Motion carried by electronic vote December 19, 2008**

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**Accept November Financial Report**

Mary Jo went through the financials for November. There was discussion on the \$30,000 received from the Otto Bremer Foundation to support the Building Lives program. These funds were not expected to come in until 2009 and WIB staff will research how to show these funds accurately in 2008 and 2009.

**Motion** made by Patricia Brady with second by Paul Nelson to accept the November financial report as presented.

**Motion carried by electronic vote December 19, 2008**

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**Approve WIB CEO Compensation Action**

WIB staff left the room and Executive Committee members discussed the CEO's performance review and resulting compensation action.

**Motion** made by Mary Russell with second by Bob Morse to approve a merit increase and bonus for the WIB's CEO.

**Motion carried by electronic vote December 19, 2008.**

**Action ratified by Friends of the WIB Directors through electronic voting on December 23, 2008.**

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**Update on Partnership Agreement**

The WIB and Ramsey County are working on updating the Partnership Agreement between the entities. Mary Jo and Patricia Brady are working through the language to clarify the meaning of "program" or "Program" being cognizant of the fact that the WIB cannot run workforce programs but can lead initiatives. The current Partnership Agreement expires on December 31, 2009. The other issue under discussion is the percentage of WIA funding to support the WIB's budget.

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**Discuss Executive Committee Makeup**

There has been a change in committee leadership and Bob de la Vega is no longer a Committee Chair. The Executive Committee is being asked to consider appointing Bob as an "at-large" member on the committee.

**Motion** made by Patricia Brady with second by Paul Nelson to approve Bob de la Vega as an at-large member of the Executive Committee.

**Motion carried by electronic vote December 19, 2008.**

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**Adjourn**

Meeting adjourned upon completion of the agenda at 10:35a.m.