

Ramsey County Workforce Investment Board
Executive Committee

December 14, 2007
Minutes

WIB Members Present

Craig Anderson
Patricia Brady
Doug Hubbard
Tom Macy
Bob Morse
Paul Nelson

Members Absent

Amy Brenengen
Robert de la Vega EA
Kirk Hayes EA
Bill Lowe EA

Staff/Guests Present

Mary Jo Gardner, WIB CEO
Kate Raleigh, WIB Staff

Call to Order

The Executive Committee meeting was called to order at 9:33 a.m.

Approve Minutes from the November Meeting

Motion was made by Craig Anderson with second by Tom Macy to approve the minutes from the November 16th meeting as presented.

Motion carried.

Accept November Financial Reports

Mary Jo presented the November financial report. The WIA funding was received in November, as well as funding from the Metro Manufacturing Sector Grant and the ABE grant. Expenses for the month were fairly low, and this contributes to the projection of coming in under budget for the year. There was a question on the amount of reserves retained; there is no written policy on this, but Mary Jo hopes to keep between six and 12 months expenses in reserve.

Motion made by Tom Macy with second by Craig Anderson to accept the November financial report.

Motion carried.

Approve WIB Op. Specialist Compensation Action

Motion made by Doug Hubbard with second by Bob Morse to approve WIB Operations Specialist compensation action as presented.

Motion carried.

Approve WIB CEO Compensation Action

Motion made by Bob Morse with second by Craig Anderson to approve WIB CEO compensation action as presented.

Motion carried.

Update 2008 Priorities

The full WIB requested that the Executive Committee review the 2008 priorities in light of conversations had at the full board meeting on December 6th. These conversations involved integrating references to connecting with Economic Development agencies, highlighting service to people, and incorporating numerics into priorities.

There was discussion on the WIB's purpose, and the appropriateness of reporting/claiming responsibility for other partners' numeric outcomes. There was a feeling that comparing partners' numbers from year to year would not be practical as the factors and partners change from year to year, and it would not be comparing apples to apples. Also, it was felt that the time needed to secure these numbers would cause other projects to be given less priority. Additionally, the WIB is a policy board, not a program board and the priorities should be measured against the WIB's mission and vision, not numerics.

All agreed that the underlying goal of the stated priorities is to advance the people that we serve. The priorities will state the mission and vision at the top, and will be given to the Workforce and CAO committees in January for further review/changes.

Discuss Executive Committee Makeup

The committee discussed the make up of the committee. Two new business members need to be recruited to put the Exec committee in compliance with 51% business representation.

Other

The County Board passed a resolution at their meeting on Tuesday, December 11th, to settle the Joint Powers Agreement. WIB staff will meet with the City and County on Monday, December 17th to further define the reduced WIB membership numbers.

The winter meeting of MN Workforce Council Association (MWCA) took place on Thursday, December 13th. The MWCA would like to host a joint event for WIB development. They are soliciting input on what type of development would be important to WIB members, and are planning on doing small summits across the state on various issues. The MWCA would like on the WIB's business members to join the planning committee. A volunteer is asked to commit by January.

Adjourn

Meeting adjourned at 11:21a.m.