

Ramsey County Workforce Investment Board  
**Communication, Advocacy and Oversight Committee**

September 11, 2009

**Minutes**

**WIB Members Present**

Trixie Golberg  
Butch Howard  
Barb Mednick  
Paul Nelson  
Jim Schultz

**Members Absent**

Patricia Brady  
Bob de la Vega EA  
Kathy Engesser EA  
Lee Helgen

**Staff/Guests Present**

Mary Jo Gardner, WIB CEO  
Carli Stark, WIB Staff

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**Call to Order**

Butch Howard, Chair, called the meeting to order at 11:39 a.m.

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**Approve Minutes**

**Motion** made by Barb Mednick with second by Paul Nelson to approve the May minutes as presented.

**Motion carried.**

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**Committee Work Plan**

The Committee discussed the proposed idea of combining the CAO and Workforce Committees.

**Motion** made by Barbara Mednick with second by Paul Nelson to recommend combining the CAO and Workforce Committees.

**Motion carried.**

WIB staff will develop materials to be sent out to Workforce Committee members to obtain an electronic recommendation to be sent to the Executive Committee. The Committee Work Plan will be discussed pending a decision by the board about combining the two committees.

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**WIB Membership**

There are currently openings for two community based organization representatives, 4 business representatives, and one economic development representative on the WIB. Recommendations from board members are welcomed.

The committee discussed making a “wish-list” of companies that would be good representatives of the local business community.

There is a new state requirement to include an Adult Basic Education representative on Workforce Investment Boards. The City and County are reviewing the current structure of the WIB to accommodate this change.

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**Fund Development**

The committee reviewed and provided input into a proposed letter for the 2009 donation request from the Friends of the WIB to support the WIB’s efforts.

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**WIA Adult and Dislocated Worker Programs Update**

Final numbers from the Adult and Dislocated Worker programs are not yet available. Workforce Solutions will present results to the committee as soon as the information is available.

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**WIB County Board Workshop Follow-up**

The WIB and Ramsey County Board of Commissioners met on August 4. The Board of Commissioners expressed interest including the following:

- The WIB obtaining more input from the business community
- Examination of the role of the WIB in oversight of WIA dollars
- Continuation of work on financial independence and sustainability of the WIB

When creating the committee's work plan these issues should be considered.

A suggestion was made that a letter is written to the Commissioners updating them on WIB activities and focus before the one-year update.

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**Other**

It is anticipated that the legislative agenda for 2010 will be developed over the next two months.

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**Adjourn**

Motion made by Paul Nelson with second by Jim Schultz to adjourn the meeting at 12:17 p.m.

**Next Meeting- November 13, 2009**