

Ramsey County Workforce Investment Board  
**Market-Driven Workforce System Committee**

Friday, May 16, 2003  
2:00 to 3:30

Women Venture  
2324 University Ave W Ste 200  
Saint Paul MN 55114-8758

**Agenda**

- |      |   |                                    |
|------|---|------------------------------------|
| 2:00 | Call to Order   | John Giovannini<br>(Interim Chair) |
| 2:00 | <b>Approve Minutes</b> ( <i>MDWS Minutes 2003-04-24.pdf</i> )   | John Giovannini                    |
| 2:05 | Role of Workforce Committee In Big Picture of WIB Vision ( <i>MDWS Work Plan 2003-05-06.doc</i> ; <i>this file applies to this and the next 2 agenda items</i> )  | John Giovannini                    |
| 2:10 | Discuss Elements of Work Plan   | Kitty Gogins                       |
| 2:50 | <b>Approve Ad Hoc Committees and Their Membership</b>   | John Giovannini                    |
| 3:00 | Work plan assignments to Sub-groups <ul style="list-style-type: none"><li>• Further flesh out work plan</li><li>• Define time line</li><li>• Define metrics/goals</li></ul>   | John Giovannini                    |
| 3:05 | Short Term Committee Deliverables <ul style="list-style-type: none"><li>• Business plan presented at 6/20 Executive Committee</li><li>• Define customer agenda item for 8/5 WIB meeting (start inviting speakers by 6/15)</li><li>• Presentation at Core Partners Meeting 5/27 (recruit for WFC Optimization effort)</li><li>• Other?</li></ul> | John Giovannini                    |
| 3:15 | <b>Election of Chair</b>  | John Giovannini                    |
| 3:20 | <b>Approve Operating Guidelines</b> ( <i>Committee Operating Guideline Ideas.doc</i> )  | John Giovannini                    |
| 3:25 | CEP Service Grant Endorsement (Kitty, 5 min.)<br><i>FBO Application support letter 5-2-03.doc</i><br><i>FBO Grant Application 5-5-03.doc</i><br><i>FBO Application Attachments.ppt</i>  | Kitty Gogins                       |
| 3:30 | Adjourn   |                                    |

**Standard Meeting time:**  
Second Thursday of the month from 1:00 to 2:30

**Location through December, 2003:**  
Men of Color Conference Room  
RAP Bigelow Building, Third Floor  
450 Syndicate St. N.

**Next Meeting**  
Thursday, June 12, 2003, 1:00 – 2:30